

# Job Title: Project Facilitator II (City-wide Plan) - Indigenous Liaison

**Requisition ID:** 19119

## Company

The City of Vancouver is striving to become the greenest city in the world, and a city powered entirely by renewable energy before 2050. We are proud to be one of BC's Top Employers, Canada's Best Diversity Employers, and one of Canada's Greenest Employers. With employees that have helped Vancouver consistently rank as one of the world's most livable cities, the City values a diverse workforce which represents the vibrant community we so proudly serve.

Consider joining our committed team of staff and being part of an innovative, inclusive and rewarding workplace.

## Main Purpose & Function

The Indigenous Liaison is responsible for planning & coordinating the involvement, input and feedback from Musqueam Indian Band, Squamish Nation, Tsleil-Waututh Nation (collectively referred to "MST") and urban Indigenous peoples and integrating the engagement findings and policy precedents within the scenario-planning and policy development process to inform the development of the City-wide Vancouver Plan.

This position will work with MST staff and urban Indigenous representatives to coordinate the recommendations received on various aspects of the City-wide plan through intensive engagement activities. This position will advise, guide and support needs for training and capacity building for the City-wide Plan integrated project team regarding MST and urban Indigenous peoples processes and engagement approaches, and act as the policy lead on reconciliation for the Vancouver Plan Policy Working Groups, scenario-planning, and broader policy development processes

The incumbent will report to the City-wide Plan Manager and communicate and coordinate with the City Manager's Office, Manager of Indigenous Relations, to ensure the work is consistent and coordinated with City-wide direction. The incumbent will communicate with other Indigenous planning staff from other City departments to stay apprised of and align ongoing reconciliation work in the different departments to ensure matters related to City-wide plan's area of expertise are integrated.

## Specific Duties & Responsibilities

- Provides expertise and guidance to the integrated project team on the appropriate communication and processes for assessing and applying the information and knowledge received in engagement, scenario-planning, and policy development.
- Advises and recommends actions and policies to project leads for new and emerging issues as they arise.
- Develops and implements an engagement framework that (coordinate, participate in meetings) reflecting the evolving needs of MST and indigenous peoples and coordinate this within the context of the overall City-wide Plan engagement strategy.
- Acts as a liaison for MST and urban Indigenous peoples on engagement regarding their interests, issues and information to be considered in the development of the City-wide Plan.
- Coordinates/facilitates discussions with MST and urban Indigenous peoples as necessary in conjunction with other Departments on policies, programs, projects, agreements, alongside City-wide Plan program staff.
- Ensures the City-wide Plan work plan continues to support City of Vancouver's Intergovernmental Relations reconciliation approach including but not limited to the "City of Reconciliation" framework.
- Presents and represents on behalf of City-wide Plan integrated project team at Intergovernmental meetings as necessary.
- Other duties/responsibilities as assigned.

## Qualifications

### Education and Experience:

- Bachelor's Degree in planning, public policy, architecture, public policy, business administration or other related fields.
- Minimum of 5 years' demonstrated experience working effectively on complex projects with First Nations governments and/or diverse Indigenous communities will be given preference.
- Experience on projects or initiatives that relate to planning and land use, resource management, public engagement, social and public policy will be given preference.

- Experience in developing and implementing community plans, project management as well as public engagement will be given preference.
- Experience in developing or implementing strategies and plans for engagement and collaboration with partners and stakeholders will be given preference.

**Knowledge, Skills and Abilities:**

- Experience advancing the interests of Indigenous peoples in government engagement and policy development.
- Sound experience with MST and/or local Indigenous communities is an asset.
- Sound experience engaging with MST is an asset.
- Sound experience working with regulatory bodies, municipal government or other levels of government is an asset
- Awareness or experience on archaeological assessments of projects is an asset.
- A genuine interest in and respect for Indigenous culture and history; particularly MST and urban Indigenous populations.
- Considerable knowledge of City of Vancouver policies and strategic plans.
- Considerable knowledge of governmental structures and systems.
- Excellent organizational, project management and public engagement skills.
- Demonstrated skill in establishing and maintaining good working relationships with a wide spectrum of internal and external groups and partners both in the course of day-to-day business and in exceptional situations that may be complex and time-sensitive.
- Ability to represent the City-wide Plan initiative while also understanding and being sensitive of MST interests.
- Ability to reconcile differing perspectives, develop consensus, and secure cooperation and support both internally and externally.
- Ability to complete assignments in a high pressure, time-sensitive environment using sound professional techniques and independent judgment within the parameters of work assignments.

Applicants of Musqueam, Squamish, and Tsleil-Waututh Nations and/or Indigenous ancestry are encouraged to apply.

**Business Unit/Department:** Planning, Urban Design & Sustainability (1275)

**Affiliation:** CUPE 15 Non Pks

**Employment Type:** Regular Full Time

**Position Start Date:** September, 2020

**Salary Information:** Pay Grade GR-034: \$55.35 to \$65.47 per hour

**Application Close: August 2, 2020**

At the City of Vancouver, we are committed to recruiting a diverse workforce that represents the community we so proudly serve. We encourage applicants from diverse backgrounds, including Indigenous applicants, all genders, nationalities and persons with disabilities.

We thank all applicants for their interest. However, only those selected for an interview will be contacted. Learn more about our commitment to diversity and inclusion.