

# **Cultural Burn Site FireSmart Documentary- Request for Proposals**

**May 2, 2024**

## **PROJECT DESCRIPTION**

Musqueam Administration is seeking proposals from artists for a short-documentary video project that will discuss the FireSmart enhancement of the cultural burn site.

Musqueam Administration is presenting an opportunity to Musqueam Filmmaker(s) to write, direct, and create a short (5-10 minute) documentary feature that will detail the FireSmart project and the ongoing development of the burn site. The FireSmart upgrades will help to ensure that the cultural burn site and the area around it can be safely used year-round. The scope of work for the FireSmarting will include the construction of a cement barrier around the northwest side of the site, brushing around the site and spreading gravel. As a part of this work, Musqueam has received funding for a short documentary video that can be used for social media marketing that will detail the impacts of the upgrades, as well as share with community members how they will support fire safety and preparedness in the community.

Musqueam Administration is seeking a talented and creative Musqueam Filmmaker(s) interested in creating this short documentary project. The documentary is intended to show Musqueam's excitement for the advancement of the burn site's FireSmart features and the ways that it will support safe burning moving forward.

## **SCOPE OF WORK**

To create a short (5-10 minute) documentary feature that explains the work that has been done to the cultural burn site and the positive impacts that it will have in supporting year-round cultural burnings. Short clips of the Project may also be used for reels or teasers of the Project. It is at the discretion of the filmmaker as to how they wish to communicate this, but proposals are encouraged to be humorous, informative and creative.

This documentary project does not need to go too in-depth into the cultural significance of the area. Rather, it is intended to demonstrate the development process of the FireSmart safety features being implemented at the site and the ways in which they will support the Community.

Goals of the project are to:

- Communicate the importance of FireSmarting;
- Update community members on the work that has been done at the site; and
- Reflect the importance of the site for the Musqueam Community

Timespan of the Project:

- The work on the burn site will take place during the month of June/July
- The film should be ready for viewing in early August

## **BUDGET**

The value for the short documentary project would not exceed \$5000 and should be inclusive of time, materials, and any additional supports for the Filmmaker.

## **CONTENT OF PROPOSAL**

Artist should submit the following:

- Written resume of the Filmmaker;
- Samples of previous work: Reel of previous projects, links to other works, or a specific project that the Filmmaker feels supports their application;
- Names and contact information of two (2) references;
- Written outline of the Filmmaker's concept for and description of the documentary project (not to exceed 500 words) that includes:
  - Filmmakers approach to the project
  - A script or storyboard of the film
  - The Artist's timetable for completion of writing, filming, editing and submission

## **PROCESS**

The final selection will be made by a Selection Committee composed of personnel from Musqueam Indian Band, including one member of Council, one member of the Administration Leadership Team, and one Project Representative. The Selection Committee's decision is final and binding on all proponents who submit proposals in response to this RFP. The selection process will be facilitated by this committee. Factors that will be considered in the selection process will be:

- The Filmmaker's previous experience and works
- The ways in which the proposed project can blend humor, information, and creativity
- The proposed project's ability to communicate FireSmart messaging

The Selection Committee reserves the right to reject any and/or all submission and proposals, to alter, extend, terminate or postpone this RFP for any or no reason and to issue a new request for proposal or negotiate directly with one or more Filmmaker.

## **SUBMISSION DEADLINE**

Proposals must be submitted to the Musqueam Art Calls Email. All proposals must be received by 11:59 PM on May 23.

All submissions should be submitted to:

[artcalls@musqueam.bc.ca](mailto:artcalls@musqueam.bc.ca)

Artists should ensure that their contact information is included with their proposal and will be notified of the results of the selection process once complete by mail or email.